



## Town of Wellfleet - Board of Selectmen

Wellfleet Public Library  
 April 22, 2008  
 Regular Meeting - Minutes

The meeting was called to order at 7:00 p.m. by Chair Jacqui Beebe. Selectmen present included Michael May, Ira Wood and Dale Donovan. Town Administrator Paul Sieloff also attended. Selectmen Jerry Houk was absent.

### I. Public Hearing

#### A. Proposed Fee Increases

| Building   | Existing     | Proposed          |
|--|--------------|-------------------|
| New Construction (New Structures & Additions)                              | \$50.00 Min. |                   |
| Conditioned Space, per sq. ft. - Commercial                                | \$0.47       | <b>(\$0.60)</b>   |
| - Residential  | \$0.40       | <b>(\$0.50)</b>   |
| Alterations, per sq. ft.   | \$0.27       | <b>(\$0.40)</b>   |
| Accessory Structures, Barns, Garages &                                     | \$30.00 Min. | <b>(\$50.00)</b>  |
| Un-Conditioned Space, per sq. ft.  | \$0.20       | <b>(\$0.30)</b>   |
| Decks, per sq. ft. (\$30.00 min.) (\$50.00 min)                            | \$0.14       | <b>(\$0.20)</b>   |
| Pools  | \$40.00      | <b>(\$100.00)</b> |
| Wood Stoves/Chimneys   | \$25.00      | <b>(\$50.00)</b>  |
| Roofing/Siding   | \$30.00      | <b>(\$50.00)</b>  |
| Demolition - 300 sq. ft & Under  | \$35.00      | <b>(\$55.00)</b>  |
| - over 300 sq. ft.   | \$75.00      | <b>(\$100.00)</b> |
| Moving Structures, per sq. ft.   | \$0.08       | <b>(\$0.20)</b>   |
| Sign Permit, per sign  | \$25.00      | <b>(\$50.00)</b>  |
| Special Purpose Temporary Structure & Tents                                | \$35.00      | <b>(\$50.00)</b>  |
| Change in Use  | \$50.00      | <b>(\$60.00)</b>  |
| Re-Inspection  | \$25.00      | <b>(\$35.00)</b>  |
| Permit Renewal   | \$25.00      | <b>(\$35.00)</b>  |
| Construction without a Permit, all fees                                    | Tripled      |                   |
| <b>Zoning</b>  |              |                   |
| Written Zoning Opinions for Property Owners, Municipal & Government Depts. | \$0.00       |                   |
| Non-Owners/Prospective Owners  | \$35.00      | <b>(\$50.00)</b>  |
| <b>Wiring</b>  |              |                   |
| Required Inspection  | \$40.00      | <b>(\$60.00)</b>  |
| Temporary Service  | \$40.00      | <b>(\$60.00)</b>  |
| Emergency/Off Hour Inspections   | \$75.00      | <b>(\$90.00)</b>  |
| Re-Inspection  | \$25.00      | <b>(\$30.00)</b>  |
| Late Filing Fee  | Tripled      |                   |
| <b>Plumbing</b>  |              |                   |
| Per Fixture, plus \$7.00 per fixture                                       | \$40.00      | <b>(\$60.00)</b>  |
| Re-Inspection  | \$25.00      | <b>(\$35.00)</b>  |
| Late Filing Fee  | Tripled      |                   |
| <b>Gas</b>   |              |                   |
| Per Fixture, plus \$7.00 per fixture                                       | \$40.00      | <b>(\$60.00)</b>  |
| Re-Inspection  | \$25.00      | <b>(\$35.00)</b>  |
| Late Filing Fee  | Tripled      |                   |
| Recreation   | Existing     | Proposed          |
| Oyster Festival Road Race – Adult Race                                     | \$15.00      | <b>\$18.00</b>    |
| - Children’s Race  | \$9.00       | <b>\$12.00</b>    |
| Day of Registration – Adult Race   | \$15.00      | <b>\$23.00</b>    |
| - Children’s Race  | \$9.00       | <b>\$15.00</b>    |

**MOTION 08-0135:** *To move that the Board of Selectmen approve the proposed fees as printed.*  
**Motion by:** Ira Wood                    **Seconded by:** Dale Donovan.                    Yea 4    Nay 0

## **II. Open Session & Announcements**

- ◆ Board & Committee Vacancies – Zoning Board of Appeals and Building Needs & Assessment
- ◆ Ira Wood announced a small celebration inside of Town Hall after the Memorial Day Celebration.
- ◆ Michael May announced an article about the skateboard park in the Boston Globe.
- ◆ Olga Kahn requesting a proclamation from the Board of Selectmen for “Equal Pay Day”.

**MOTION 08-0136:** *To move that the Board of Selectmen approve and accept the proclamation.*  
**Motion by:** Ira Wood                    **Seconded by:** Dale Donovan.                    Yea 4    Nay 0

## **III. New Business**

### **A. Appointments**

- ◆ Special Police Officer – Michael Kubiak
- ◆ Alternative Energy Committee – Peter Stewart

**MOTION 08-0137:** *To move that the Board of Selectmen approve the appointments.*

**Motion by:** Ira Wood                    **Seconded by:** Dale Donovan.                    Yea 4    Nay 0

### **B. Business License Renewal**

- ◆ Common Victualer – Hyannis Ice Cream Corp Beach Concessions @ White Crest & Newcomb Hollow

**MOTION 08-0138:** *To move that the Board of Selectmen approve the license renewal.*

**Motion by:** Dale Donovan                    **Seconded by:** Michael May.                    Yea 4    Nay 0

Michael May reclude himself.

**C. Commercial Shellfish License Hardship Decision – Felicia Benton**  
*Shellfish Constable Andy Koch was present.*

**MOTION 08-0139:** *To move that the Board of Selectmen accept the recommendation of the shellfish Constable and not grant the hardship.*

**Motion by:** Dale Donovan                    **Seconded by:** Jacqui Beebe.                    Yea 3    Nay 0

Michael May rejoined.

### **D. Request for Additional Health Care Insurance Plans**

**MOTION 08-0140:** *To move that the Board of Selectmen accept Blue Medicare PFFS plan, Harvard Pilgrim Freedom PFFS plan and Tufts Medicare Preferred PFFS plan to our present menu for options to our retirees.*

**Motion by:** Ira Wood                    **Seconded by:** Michael May.                    Yea 4    Nay 0

### **E. Local Comprehensive Planning Implementation Committee**

*Dale Donovan suggested waiting till after Town Meeting to establish a Committee.*

**F. Discussion on the Building & Needs Assessment Committee Review of Town Buildings in Conjunction with the DPW Director and the Town Administrator.**

*Represented by Hugh Guilderson. He mentioned there is a shortage of members on the committee. He suggested a preventative maintenance plan/schedule surveying needs of town buildings repairs.*

**MOTION 08-0141:** *To move that the Board of Selectmen charge the Building Needs and Assessment Committee to begin the review and assess of a Preventative Maintenance Plan with the assistance of the DPW Director and Town Administrator.*

**Motion by:** Dale Donovan                    **Seconded by:** Jacqui Beebe.                    Yea 4    Nay 0

G. Motion by Board to Designate Amount of Bond Required for the Treasurer and Town Collector to be in the Amount of \$150,000.

**MOTION 08-0142:** *To move that the Board of Selectmen approve the bond increase to \$150,000.*  
**Motion by:** Ira Wood                      **Seconded by:** Dale Donovan.                      Yea 4    Nay 0

H. Request for Letter of Support for Proposed Cape Cod Bay No Discharge Area.

**MOTION 08-0143:** *To move that the Board of Selectmen accept the request for letter of support.*  
**Motion by:** Ira Wood                      **Seconded by:** Dale Donovan.                      Yea 4    Nay 0

I. Discussion with Acting Beach Administrator – Amended Beach Regulations in Regards to Plovers.

*Represented by Suzanne Thomas. Superintendent George Price requested Kite boarding be banned from Town Beaches. Ms. Thomas's concern is personnel issues for enforcement. The proposal would be more effective as a regulation to educate the boarders. Jacqui Beebe agreed that adding a regulation that is unenforceable would not be productive however educating the public would be the fastest and more effective in this cause of a seasonal restriction.*

#### **IV. Old Business**

A. Discussion of Siting of Water Tank

*Represented by Environmental Partners Group Paul Gabriel and Mark Berry, Celeste Makely, Julia Willecke and Moe Barocas of Board of Water Commissioners. Paul Gabriel spoke on the history of the proposed site for a new water tank at the lot across of the Elementary School. Jan Plauve represented the School Committee and asked the board to consider the future of the school's needs when they make a decision. There is a visual representation posted on the 2<sup>nd</sup> Floor of Town Hall.*

**MOTION 08-0144:** *To move that the Board of Selectmen approve and accept the proposed site.*  
**Motion by:** Ira Wood                      **Seconded by:** Dale Donovan.                      Yea 4    Nay 0

B. Approval of Proposed IT Policy

*Town Administrator Paul Sieloff updated the board and deferring to the Town of Brewster's proposed policy. If the board would like to go forward with the proposed policy, the Department heads would need to review it. Also, both the Police department and Library have their own policies.*

**MOTION 08-0145:** *To move that the Board of Selectmen to move ahead with the Internet section of the IT Policy including the Police and library's Computer Use Policy.*

**Motion by:** Ira Wood                      **Seconded by:** Dale Donovan.                      Yea 4    Nay 0

C. Update on status of Planning Board's progress of Zoning By-law Amendments

*Dale Donovan updated the board on the Planning Board's meeting last week. He suggested that the public be very active in attending the planning board meetings concerning this matter as the bylaw forms rather than wait till Town Meeting. The Selectmen would like to see a draft from the Planning board by the first meeting in June.*

D. Annual Town Meeting

**MOTION 08-0146:** *To move that the Board of Selectmen not recommend Article 29 of the Annual Town Meeting.*

**Motion by:** Dale Donovan                      **Seconded by:** Michael May.                      Yea 3    Nay 1

**MOTION 08-0147:** *To move that the Board of Selectmen refer Article 34 of the Annual Town Meeting to the Alternative Energy Committee and the Building Needs and Assessment Committee and to have the article come back at a future town meeting..*

**Motion by:** Dale Donovan                      **Seconded by:** Jacqui Beebe.                      Yea 4    Nay 0

**MOTION 08-0148:** *To move that the Board of Selectmen recommend Article 35 of the Annual Town Meeting.*

**Motion by:** Ira Wood

**Seconded by:** Jacqui Beebe.

Yea 3 Nay 1

## V. Correspondence

Mr. Wood reviewed the correspondence report dated 4/8 – 4/21.

- ♦ Request for support for employees who are in the National Guard & Reserve.

**MOTION 08-0149:** *To move that the Board of Selectmen vote to support employees who are in the National Guard and Reserve.*

**Motion by:** Dale Donovan

**Seconded by:** Ira Wood.

Yea 4 Nay 0

## VI. Minutes

A. April 8, 2008

**MOTION 08-0150:** *To move that the Board of Selectmen vote to approve the minutes of April 8, 2008.*

**Motion by:** Ira Wood

**Seconded by:** Dale Donovan.

Yea 4 Nay 0

## VII. Future Meetings/Agendas

- ♦ Robin Robinson would like to come in and discuss the options Cape Cod Community College can provide.

## VIII. Executive Session

**MOTION 08-0151:** *To move that the Board of Selectmen enter executive session and not to reconvene in open session for discussion of union matters.*

**Motion by:** Dale Donovan

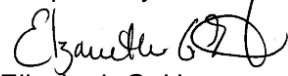
**Seconded by:** Ira Wood.

Yea 4 Nay 0

Roll call (May, Beebe, Donovan and Wood – yea)

The regular meeting adjourned at 9:22 p.m.

Respectfully submitted,



Elizabeth G. Hartsgrove  
Executive Assistant

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Jacqueline Beebe, Chair

\_\_\_\_\_  
Michael May

\_\_\_\_\_  
Ira Wood

\_\_\_\_\_  
Dale Donovan

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Jerry Houk